



# KATWA COLLEGE

(Affiliated to the University of Burdwan)

Principal's Office,

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

॥ विद्यया विन्दतेऽमृतम् ॥

## 6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

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Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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## 1. List of Members of IQAC



### KATWA COLLEGE

(Affiliated to the University of Burdwan)

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN- 713 130, India

Ref. No:

Date: 20.02.2020

Governing Body Resolution held on 18.02.2020 at 12 Noon in the Principal Chamber

Item No 14 Principal places the IQAC Resolution regarding Coordinator/ Director for consideration. On consideration of the matter the GB ratifies the IQAC Members' acceptance of the Coordinator/ Director since the members had arrived at a unanimous the decision on the matter, and directs to Principal to issue an appointment letter for the same.

The full body of the IQAC are as follows:

1. Dr. Nirmalendu Sarkar Principal
2. Sri Utpal Das Coordinator / Director
3. Sri Goutam Mondal
4. Dr. Pareshnath Banerjee
5. Sk. Ashrof Ali
6. Sri Suphal Rajwar
7. Dr. Bibhas Chandra Saha
8. Sri Goutam Kumar Mukherjee
9. Sri Rabiranjana Sen
10. Dr. Bharat Chandra Dalui
11. Sri Shbhajit Sanyal
12. Sri Dulal Sarkar
13. Sri Prasanta Barman
14. Sri Asit Kumar Mondal
15. Sri Prasanta Kumar Das
16. Sri Shameek Ghosh

*N. S. Sarkar*  
Principal  
Katwa College  
20/02/2020  
Principal  
Katwa College



Phone: (03453) 255 049, E-mail: [katcoll2009@gmail.com](mailto:katcoll2009@gmail.com), Website: [www.katwacollege.ac.in](http://www.katwacollege.ac.in)

Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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## KATWA COLLEGE

(Affiliated to the University of Burdwan)

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN- 713 130, India

Ref. No:

Date:

**Resolutions taken by the Governing Body in its meeting held on 18.02.2020 in the chamber of the Principal at 10.30A.M.**

Item No.14:

The Principal places the IQAC Resolution regarding Coordinator/Director for consideration. On consideration of the matter, the GB ratifies the IQAC Members' acceptance of the Coordinator/Director since the members had arrived at an unanimous decision on the matter, and directs the Principal to issue an appointment letter for the same. It is also resolved unanimously that the members of the IQAC are formed with the following persons:

1. Dr. Nirmalendu Sarkar – Principal - Chairman
2. Utpal Das - Associate Professor – Teacher Representative
3. Sri Gautam Mondal - Dy. Magistrate, Katwa - Senior Administrative Officer
4. Dr. Paresh Nath Banerjee – Doctor - Industrialist /Entrepreneur
5. Sri Goutam Kumar Mukherjee - Associate Professor – Teacher Representative
6. Sk. Ashraf Ali - Lawyer
7. Rabi Ranjan Sen - Associate Professor - Teacher Representative
8. Dr. Bharat Chandra Dalui - Assistant Professor - Teacher Representative
9. Prasanta Barman - Assistant Professor - Teacher Representative
10. Dulal Sarkar - Assistant Professor - Teacher Representative
11. Subhajit Sanyal – Associate Librarian - Teacher Representative
12. Asit Kumar Mondal - Head Clerk - Stakeholders as a guardian
13. Prasanta Kumar Das – GB Member - Management
14. Suphal Rajwar –Katwa Municipal Councilor - Local Society
15. Dr. Bibhas Chandra Saha – Principal, Purbasthali College - Alumni
16. Shameek Ghosh – Student Representative – Student.

Sd/ Dr. Nirmalendu Sarkar  
Principal/Secretary  
Katwa College  
Governing Body

Sd/ Prashant Raj Shukla, IAS  
President  
Katwa College  
Governing Body

Phone: (03453) 255 049, E-mail: [katcoll2009@gmail.com](mailto:katcoll2009@gmail.com), Website: [www.katwacollege.ac.in](http://www.katwacollege.ac.in)

Attested  
NS 09/MSR  
02/12/2022  
Principal  
Katwa College



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Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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## KATWA COLLEGE

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P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN- 713 130, India

Ref. No:

Date: 15.07.2022

The undersigned, as the head of the institution, is pleased to notify the following IQAC composition of this institution with immediate effect for the session of 2022- 2023 until further notification.

Sl. No.	Name & Designation	Composition of IQAC	Email ID & Mobile No
1	Dr. Nirmalendu Sarkar Principal, Katwa College	Chairperson	dnir1965@gmail.com 9749110550
2	Utpal Das Associate Professor in Commerce, Katwa College	Coordinator	utpal.mehali@gmail.com 7001722941
3	Tarasankar Ghosh Dy. Magistrate, Katwa	Member (External)	sdokatwa@gmail.com 8637584701
4	Dr. Paresh Nath Banerjee Doctor	Member (External)	arogyaniketan9@gmail.com 9333383455
5	Dr. Bibhas Chandra Saha Alumni	Member (External)	bibashmath@gmail.com 8617647363
6	Sufal Rajwar Councilor, Katwa Municipality	Member (External)	sufalrajwar9@gmail.com 7679031808
7	Prasanta Kumar Das Governing Body , Member, KC	Member (Internal)	babudaskat@gmail.com 9832701187
8	Rabiranjana Sen Associate Professor in History, Katwa College	Member (Internal)	ranjan740@yahoo.com 9433112331
9	Dr. Bharat Chandra Dalui Assistant Professor in Physics, Katwa College	Member (Internal)	bharatchandradalui@gmail.com 9477017167
10	Dulal Sarkar Assistant Professor in English, Katwa College	Member (Internal)	dulalsarkar.2012@gmail.com 9609816225
11	Prosanta Barman Assistant Professor in Sanskrit, Katwa College	Member (Internal)	prosanta1993@gmail.com 8582939757
12	Subhajit Sanyal Associate Librarian, Katwa College	Member (Internal)	subhajit.sanyal1962@gmail.com 9932547840
13	Asit Kumar Mondal Head Clerk, Katwa College	Member (Internal)	asit.tutu2014@gmail.com 9434666151
14	Souro Shubhra Pandit General Secretary, Students Body	Member (Internal)	Souro1503@gmail.com 7866897873
15	Bankim Chandra Ghosh Assistant Professor in Economics, Katwa College	Member (Internal)	bankimmalkita@gmail.com 9832212453

Copy forwarded for information and necessary action to

1. All Members
2. All departments and faculty members
3. Notice File, Office of the Principal
4. Uploading in the IQAC webpage of the College Website

Dr. Nirmalendu Sarkar  
Principal  
Katwa College  
Principal  
Katwa College

Phone: (03453) 255 049, E-mail: [katcoll2009@gmail.com](mailto:katcoll2009@gmail.com), Website: [www.katwacollege.ac.in](http://www.katwacollege.ac.in)



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Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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Extract from the proceedings of the meeting of the Governing Body held on 19.06.2024 in the chamber of the Principal at 12 noon.

**Item No:32:**

The Principal again places the existing name of members of the IQAC for approval.

- (a) Principal- Chairperson
- (b) Sri Utpal Das-Coordinator/Director
- (c) Sri Goutam Mondal, Deputy Magistrate, S.D.O. Katwa, Member
- (d) Dr. Pareshnath Banerjee- Member
- (e) Dr. Bibhas Chandra Saha, Member
- (f) Sufal Rajwar, Member
- (g) Nominee from Sub-divisional Office -Member
- (h) Sri Rabiranjana Sen- Member
- (i) Dr. Bharat Ch. Dalui- Member
- (j) Sri Subhajit Sanyal- Member
- (k) Sri Bankim Chandra Ghosh- Member
- (l) Sri Dulal Sarkar- Member
- (m) Sri Prosanta Barman- Member
- (n) Sri Asit Kumar Mondal
- (o) GS of students' Body.

The Governing Body unanimously approves the names of the IQAC members placed by the Principal for the next one year.

Sd/Dr. Nirmalendu Sarkar  
Principal/Secretary  
Katwa College  
Governing Body

Sd/ Rabindranath Chatterjee  
President  
Katwa College  
Governing Body

*Attended*  
*NS Chatter*  
Principal  
Katwa College  
Katwa, Purba Bardhaman  
28/06/2024

[https://katwacollege.ac.in/images/uploads/IQAC%20Composition%2022%2023%20\(1\).pdf](https://katwacollege.ac.in/images/uploads/IQAC%20Composition%2022%2023%20(1).pdf)

Signature of the IQAC Coordinator

Coordinator  
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Katwa College

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## 2. IQAC meeting and resolution

The screenshot shows the website [katwacollege.ac.in/iqac\\_resolution.php](https://katwacollege.ac.in/iqac_resolution.php). The header includes the college logo, name in English and Bengali, and establishment year (1948). It also mentions 'GOVT AIDED \* RECOGNISED UNDER 2F & 12B OF UGC' and 'AFFILIATED TO THE UNIVERSITY OF BURDWAN'. The navigation menu includes Home, Our College, Administration, Academic, NAAC, IQAC, Alumni, Publication, Admission, Activites, Department, Campus & Facilities, Library, Student's Desk, Gallery, Statutory Cell, Guardians Representative Cell, RTI, Feedback, Fire Safety, and Contact Us. The main content area displays a table with five rows, each representing an IQAC Resolution (19-20 to 23-24) and a 'Click here' button.

<a href="#">IQAC Resolution 19-20</a>	<a href="#">Click here</a>
<a href="#">IQAC Resolution 20-21</a>	<a href="#">Click here</a>
<a href="#">IQAC Resolution 21-22</a>	<a href="#">Click here</a>
<a href="#">IQAC Resolution 22-23</a>	<a href="#">Click here</a>
<a href="#">IQAC Resolution 23-24</a>	<a href="#">Click here</a>

[https://katwacollege.ac.in/iqac\\_resolution.php](https://katwacollege.ac.in/iqac_resolution.php)

Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



# KATWACOLLEGE

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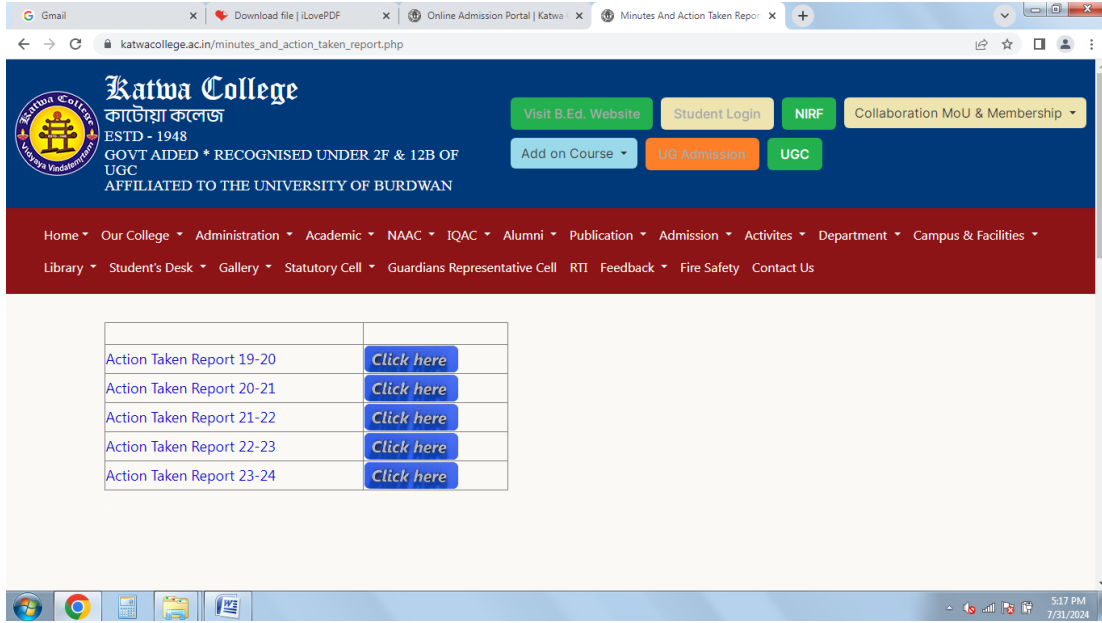
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### 3. Report on the Implementation of IQAC Suggestions and Actions (session wise)



[https://katwacollege.ac.in/minutes and action taken report.php](https://katwacollege.ac.in/minutes_and_action_taken_report.php)

#### 4. IQAC Policy

[https://katwacollege.ac.in/policy\\_documents.php](https://katwacollege.ac.in/policy_documents.php)

#### 5. E-governance Policy

[https://katwacollege.ac.in/policy\\_documents.php](https://katwacollege.ac.in/policy_documents.php)

#### 6. IQAC Annual Report

[https://katwacollege.ac.in/annual report of iqac.php](https://katwacollege.ac.in/annual_report_of_iqac.php)

Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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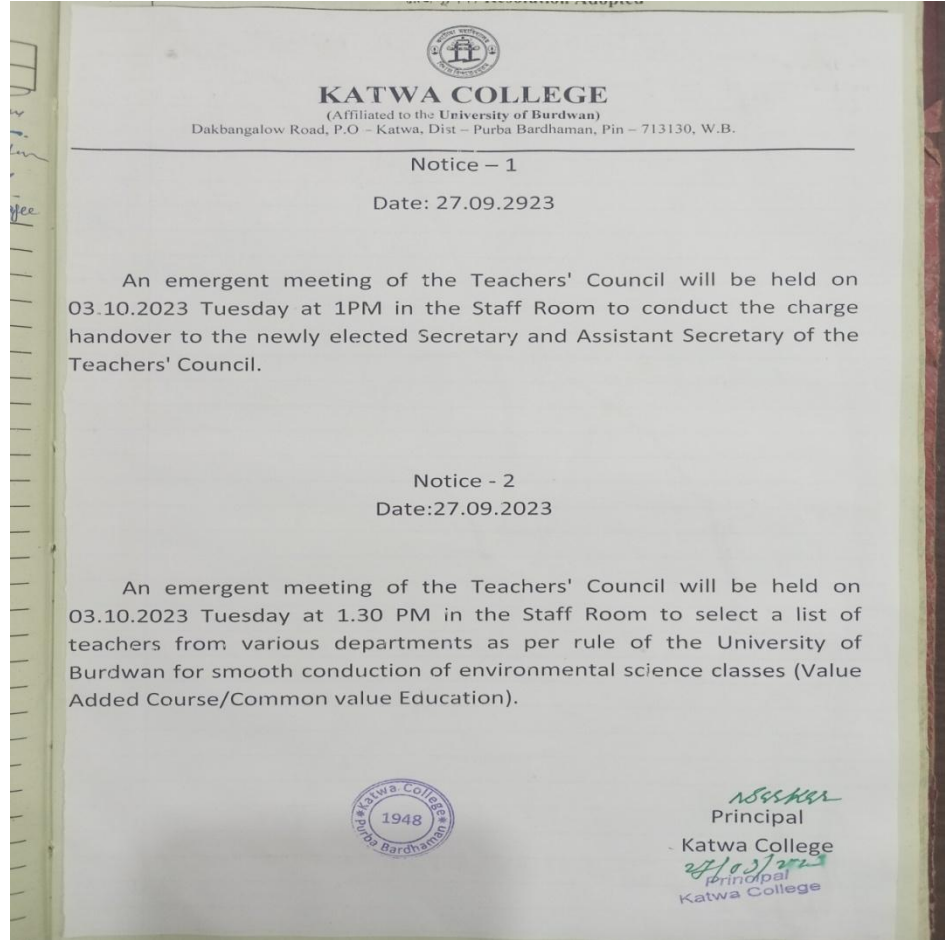
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## 7. Academic committee meeting and resolution



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Katwa College

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মিটিং রেজল্যুশন বহি  
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place সময় / Time
তারিখ / Date 3/10/2023		1:00 PM
১। 1. N. S. Sarkar	৮। 8. Anup Sarkar 3/10/23	১৫। 15. Debajit Mondal
২। 2. N. S. Sarkar 3/10	৯। 9. Indramoy 3/10/23	১৬। 16. Jyoti Mondal
৩। 3. Jaharal Mazumdar	১০। 10. Phampa Dutta 3/10/23	১৭। 17. Prosenjit Mondal
৪। 4. R. K. Bhattacharya	১১। 11. Anindya Mondal 3/10/23	১৮। 18. Md. Saiful Islam
৫। 5. Subhasis Mandal	১২। 12. Jitendra Sarkar	১৯। 19. Poojanika Roy
৬। 6. Subhasis Mandal	১৩। 13. Rajendra Mondal	২০। 20. Smiti Mondal
৭। 7. Shobhit Ch. Datta	১৪। 14. S. K. Mondal	২১। 21. Debajinandan Majumdar

রেজল্যুশন / Resolution Adopted

নং / No.	রেজল্যুশন / Resolution Adopted
২২। 22. Koushik Sarkar	
২৩। 23. Anur Kumar Patra	
২৪। 24. Alaka Chakrabarti	
২৫। 25. Parulati Kumar Banerjee	
২৬। 26. Haru Mardi	
২৭। 27. Rakhi Dutta	
২৮। 28. Subhajit Sanyal	
২৯। 29. Anindya Mondal	
৩০। 30. Namit Kumar Choudhary	
৩১। 31. Koushik Mondal	
৩২। 32. Dinesh Maity	
৩৩। 33. Saptarshi Biswas	
৩৪। 34. Kedar Mitra	

Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



# KATWA COLLEGE

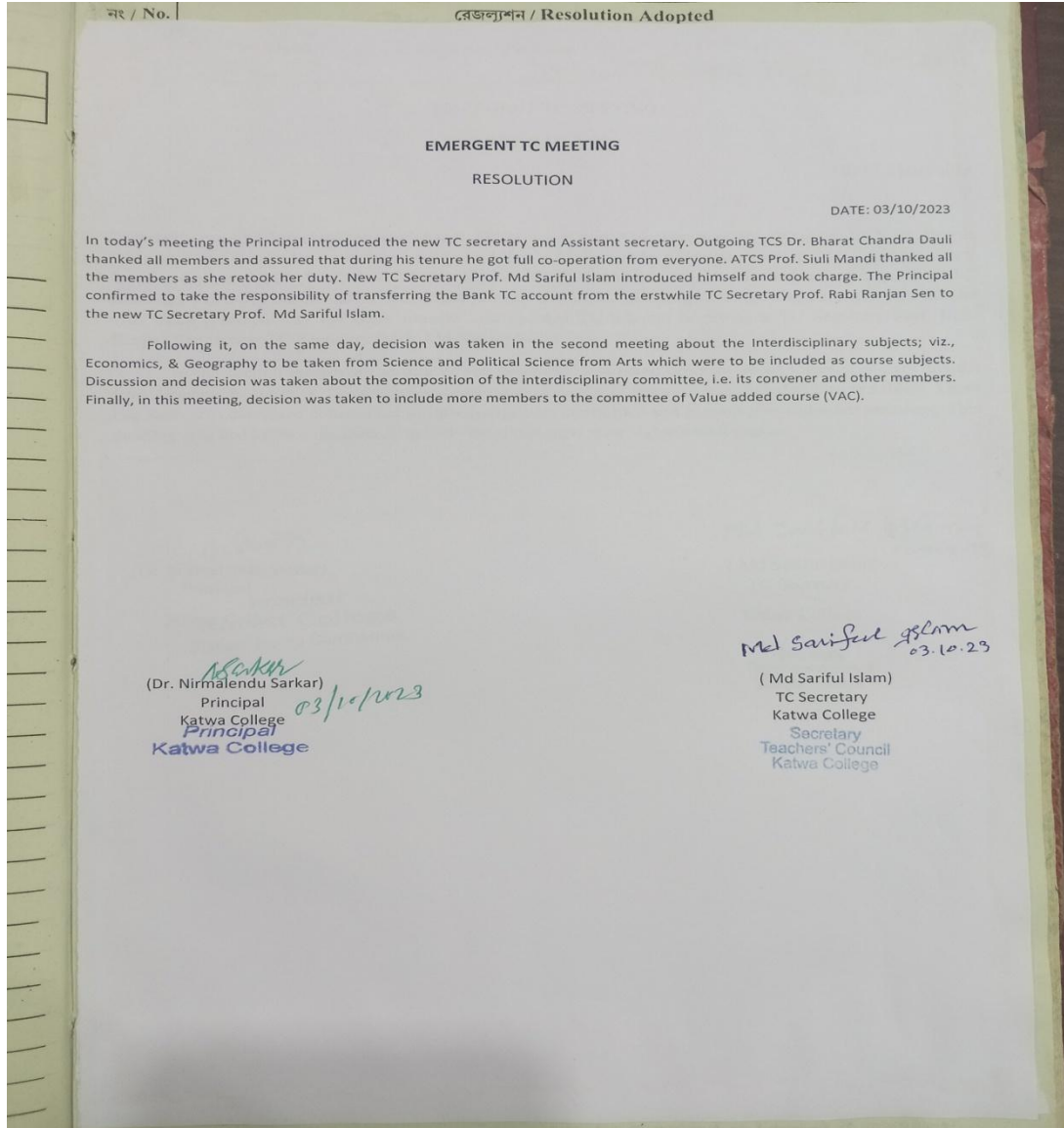
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नर / No.	रेजल्युशन / Resolution Adopted
	<p style="text-align: center;"><b>NOTICE</b></p> <p style="text-align: right;">Date : 05.10.2023</p> <p>A Meeting of the Teachers Council will be held on 11<sup>th</sup> October, 2023 at 1.00 pm in the staff room regarding picnic before Puja Vacation.</p> <p>Secretary, Teachers Council Katwa College 05.10.23</p> <p>Secretary, Teachers' Council KATWA COLLEGE Katwa, Dist. Burdwan</p> <p style="text-align: right;">President, Teachers Council Katwa College 05/10/23</p> <p style="text-align: right;">PRINCIPAL KATWA COLLEGE PIN-713130</p>

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Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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মিটিং রেজল্যুশন বই  
MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date		সময় / Time
11/10/2023		1:00 PM
১। 1. NSK/11	১। 8. Debakingandan Majee	১৫। 15. Parleati Kumar Banerjee
২। 2. Md Saifur Ralam	২। 9. Alaka Chakraborty	১৬। 16. Anon Kumar Patra
৩। 3. Parvati Basso	৩। 10. Namita Chandra	১৭। 17. Saptarshi Sinha
৪। 4. Seeli Mandi	৪। 11. Purabi Kundu	১৮। 18. Akash Sinha
৫। 5. Madhumita Sin	৫। 12. Anup Polley	১৯। 19. Koushil Sarika
৬। 6. Bardham Ch. Akhy	৬। 13. -	২০। 20. Ginesh Maity
৭। 7. -	৭। 14. -	২১। 21. -

রেজল্যুশন / Resolution Adopted

২২	Bharat Ch. Saha
২৩	Jaharal Mazumdar
২৪	Dula Sarkar
২৫	Abhaya Saha
২৬	Rik Bhosnick
২৭	Nirvik Banerjee
২৮	Priyanka Roy
২৯	Upar Das
৩০	Subrata Chyha
৩১	Haru Mondal
৩২	Rakhi Dutta
৩৩	Dr. Moumita Poddar Rana
৩৪	Alhaj Nureman Shaikh
৩৫	Sutann Kumar Chandra
৩৬	Siddhartha Maji
৩৭	Govind Maji
৩৮	Koushik Maji
৩৯	Goutam Maji

Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
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**EMERGENT TC MEETING**  
**RESOLUTION**

DATE: 11/10/2023

At the very beginning of the meeting, Principal Dr. Nirmalendu Sarkar distributed the fixation memo copy of the first CAS promotion of our teachers of different departments. Further in today's meeting discussion was held about organising an annual picnic before the Durga puja vacation. Prof. Utpal Das proposed that the SACT teachers should also be a part of this picnic.

With regard to the expenditure to be incurred to organise the aforesaid picnic, a debate was held whether SACT teachers should pay for the same and after much deliberation it was decided that they should be exempted from paying for the picnic. Further, a unanimous decision was taken to invite all ex- teachers to participate in the picnic without any financial contribution.

Lastly, it was decided that all faculty members including the SACT teachers will drink tea in the staffroom as before.

*NS Sarkar*  
(Dr. Nirmalendu Sarkar)  
Principal  
Katwa College  
*Principal*  
Katwa College  
11/10/2023

*Md Sariful Islam*  
11.10.23  
(Md Sariful Islam)  
TC Secretary  
Katwa College  
Secretary  
Teachers' Council  
Katwa College

Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
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नं / No.	रेजल्यूशन / Resolution Adopted
	<p style="text-align: center;"><u>Notice</u></p> <p style="text-align: right;">Date: 10/02/2024</p> <p>A Meeting of the Teachers Council will be held on 16/02/2024 (Friday) at 12:15 pm in the College Staff Room to discuss the following agenda:</p> <ol style="list-style-type: none"><li>1) Felicitation of newly joined Teachers</li><li>2) Present fund position of the TC</li><li>3) Semester-1 attendance registers</li><li>X 4) Contribution from TC fund for some poor students</li><li>X 5) Picnic</li><li>✓ 6) Publication and Formation of Academic Calendar</li><li>7) Purchase of books, equipments and furnitures</li><li>8) Newspaper in Staff Room</li><li>9) Active Attendant in Staff Room</li><li>10) Misc</li></ol> <p>All teachers are requested to attend the meeting.</p> <p style="text-align: center;">Principal KATWA COLLEGE</p> <p style="text-align: right;">Secretary, Teachers' Council KATWA COLLEGE P.O.-Katwa, Dist. Burdwan</p>

Signature of the IQAC Coordinator

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তারিখ / Date					
১। ১.	১৬/০২/২০২৪	৮।	Parab's Kumar	১৫। ১৫.	Madhukrishna
২। ২.	১৬/০২/২৪	৯।	Debasree Ghosh	১৬। ১৬.	Kanaka Sena
৩। ৩.	১৬/০২/২৪	১০।	Honey Kumar Choudhary	১৭। ১৭.	Simesh Maiti
৪। ৪.	১৬/০২/২৪	১১।	পার্বতী কুমার বানার্জী	১৮। ১৮.	Prayanshu Bisoi
৫। ৫.	১৬/০২/২৪	১২।	পার্বতী কুমার বানার্জী	১৯। ১৯.	Koushik Sarba
৬। ৬.	১৬/০২/২৪	১৩।	Amindya Bandyopadhyay	২০। ২০.	Moumita Podder Rana
৭। ৭.	১৬/০২/২৪	১৪।	১৬/০২/২৪	২১। ২১.	Saharal Mazumdar

নং / No.	রেজল্যুশন / Resolution Adopted
২২।	Susati Chatterjee
২৩।	প্রিয়ঙ্কা
২৪।	নিরুতি বানার্জী
২৬।	Prasanta Barua
২৭।	Banbir Ch. Ghosh
২৮।	Madhumita In
২৯।	Siuli Mandi
৩০।	Abhijit Banerjee
৩১।	Biswasit Hanzda
৩২।	Haru Mandi
৩৩।	Sital Sarkar
৩৪।	Anindita Singha Roy
৩৫।	S. Sam
৩৬।	S. Choudhary
৩৭।	Debasree Ghosh
৩৮।	Smt
৩৯।	Madhukrishna
৪০।	Sand Kumar Ghern
৪১।	Debasree Ghosh
৪২।	Debakinandan Maju
৪৩।	Ashur Das
৪৪।	Md Saiful Islam
৪৫।	Haji Nurman Sheikh

Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



# KATWA COLLEGE

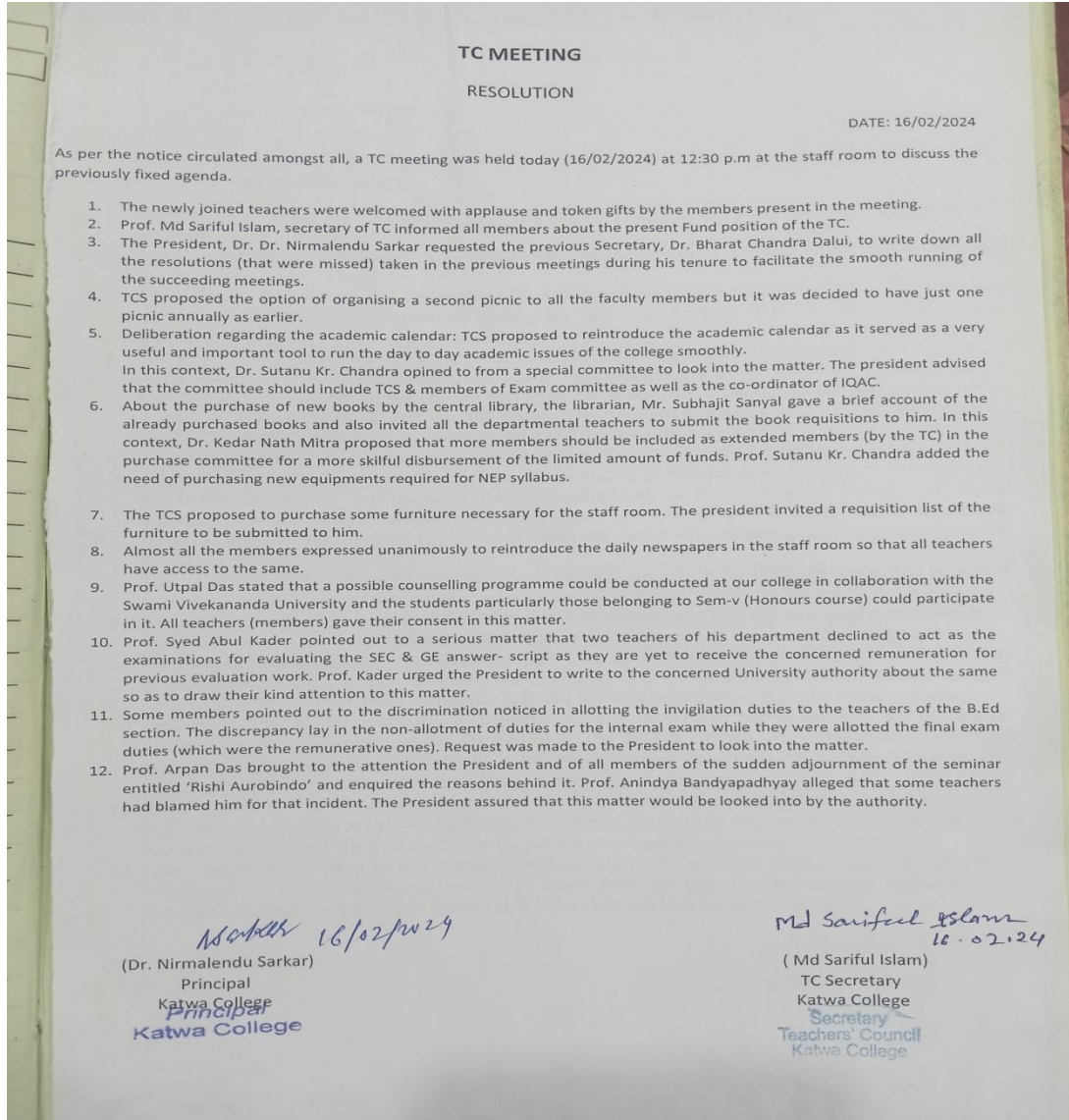
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Mobile: +918101078393

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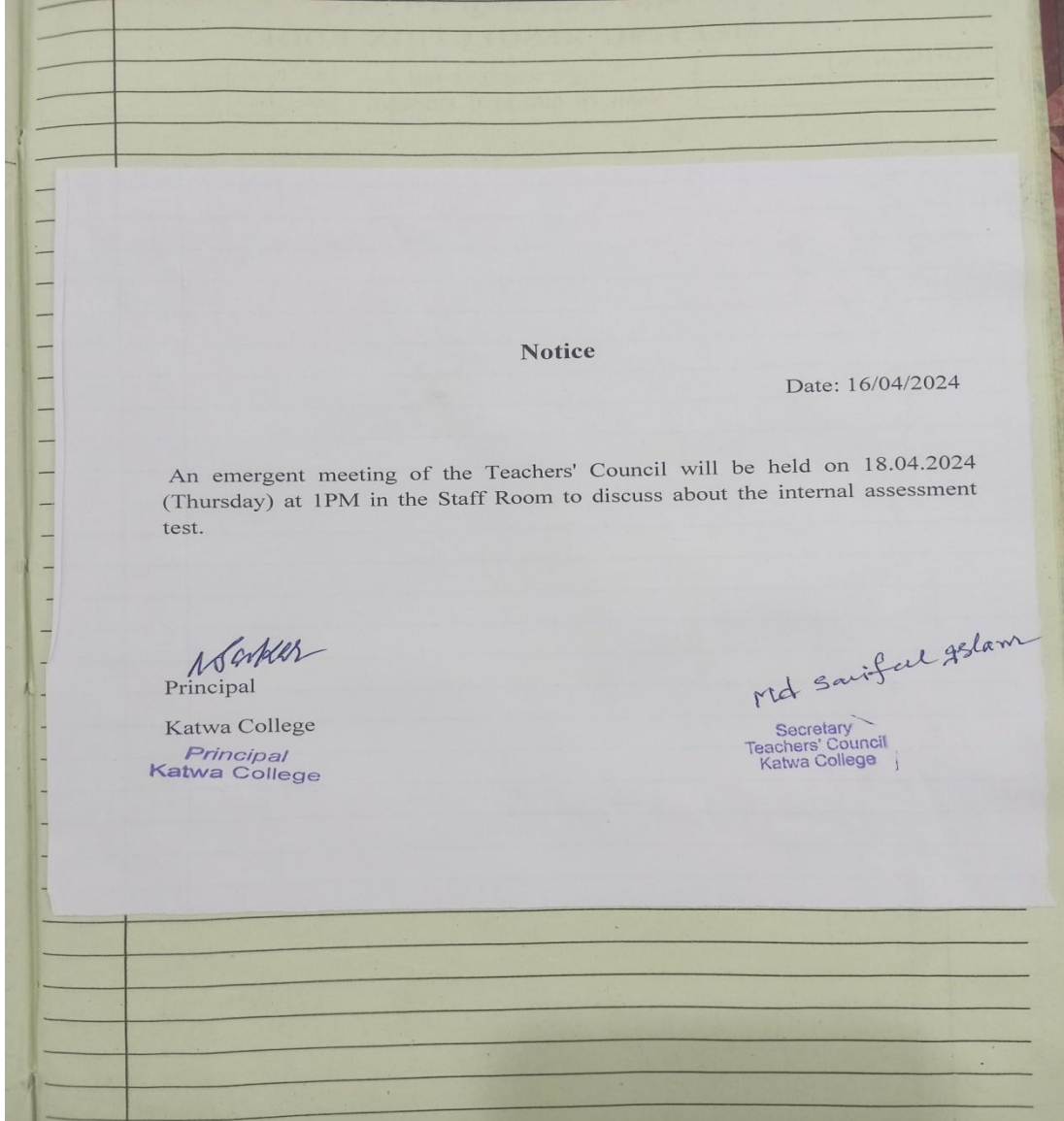
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মিটিং রেজল্যুশন বহি  
MEETING RESOLUTION BOOK

নিচিৎ নং / Meeting No.	উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place
তারিখ / Date		সময় / Time
18.04.24		
১। 1. <i>NSHAK</i>	১। 8. Subhojit Sanyal	১৫। 15. Shrabanti Pal
২। 2.	২। 9. Arun Kumar Patra	১৬। 16. Goutam Nandi
৩। 3. md saifur islam	৩। 10. <i>কেন্দ্র ডায়</i>	১৭। 17. Seeli Mandi
৪। 4. Alaka Chakrabarti	৪। 11. <i>ক্রীড়ক উদ্যোগ</i>	১৮। 18. Rajyanka Roy
৫। 5. Baharul Mazumdar	৫। 12. Siddhartha Maity	১৯। 19. Rakhi Duttal
৬। 6. <i>কলকাতা কলেজ</i>	৬। 13. <i>স্পোর্টস ক্লাব</i>	২০। 20. <i>স্বাস্থ্য কেন্দ্র</i>
৭। 7. Anup Kumar	৭। 14. Ginesh Maity	২১। 21. <i>BSHAK</i>
নং / No.	রেজল্যুশন / Resolution Adopted	
22.	Bharat Ch. Datta	
23.	Biswajit Hossain	
24.	Deyita Das	
25.	Harm Mandi	
26.	Abashmita Das	
27.	Anwar Das	
28.	<i>স্বাস্থ্য কেন্দ্র</i>	
29.	<i>SK. Shreeal.</i>	
30.	Rahul Das	
31.	<i>SK</i>	
32.	Jyoti Prati Ray Choudhury	

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नं / No.	रेजल्यूशन / Resolution Adopted
	<p style="text-align: center;"><b>EMERGENT TC MEETING</b> <b>RESOLUTION</b></p> <p style="text-align: right;">DATE: 18/04/2024</p> <p>In today's meeting discussion was held about the internal assessment of Sem. I, IV &amp; VI. The Principal affirmed that the given routine was a <i>priori</i> discussed by examination committee before finalisation. Dr. Goutam Nandi enquired about the necessity of conducting a centralized internal exam as it was much feasible to conduct the same internally by each department. Prof. Jaharlal Mazumdar addressing his question explained that excess students of Sem I compelled them to take such a decision. Further, Dr. Arkaparitim Changdar gave his opinion that the question paper can be set department wise for the internal assessment, the moment they have completed their minimum syllabus of that semester. Dr. Anup Polley welcomed this proposal but Prof. Syed Abul Kader did not agree with them. Following it, Prof. Dulal Sarkar countered the latter and agreed with his colleagues Dr. Polley &amp; Dr. Changdar regarding the proposal as it can greatly facilitate the exam process. TC Secretary who is also in-charge of Sem- I examination explained in detail the reason behind the decision to organise the centralized internal examination. At the end of the meeting a decision was taken that only Sem- I exam will be conducted in the centralized mode. And Sem- IV &amp; VI internal assessment will continue as per the previous mode.</p> <p style="text-align: center;"><i>(Dr. Nirmalendu Sarkar)</i> Principal Katwa College Principal Katwa College 18/04/2024</p> <p style="text-align: right;"><i>Md Sariful Islam</i> 18.04.24 (Md Sariful Islam) TC Secretary Katwa College Secretary Teachers' Council Katwa College</p>

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# KATWACOLLEGE

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## 8. Sample Photograph of Academic Audit Report

Academic Audit_Report_2020-21	<a href="#">Click here</a>
Academic Audit_Report_2021-22	<a href="#">Click here</a>
Academic Audit_Report_2022-23	<a href="#">Click here</a>

[https://katwacollege.ac.in/academic\\_audit.php](https://katwacollege.ac.in/academic_audit.php)

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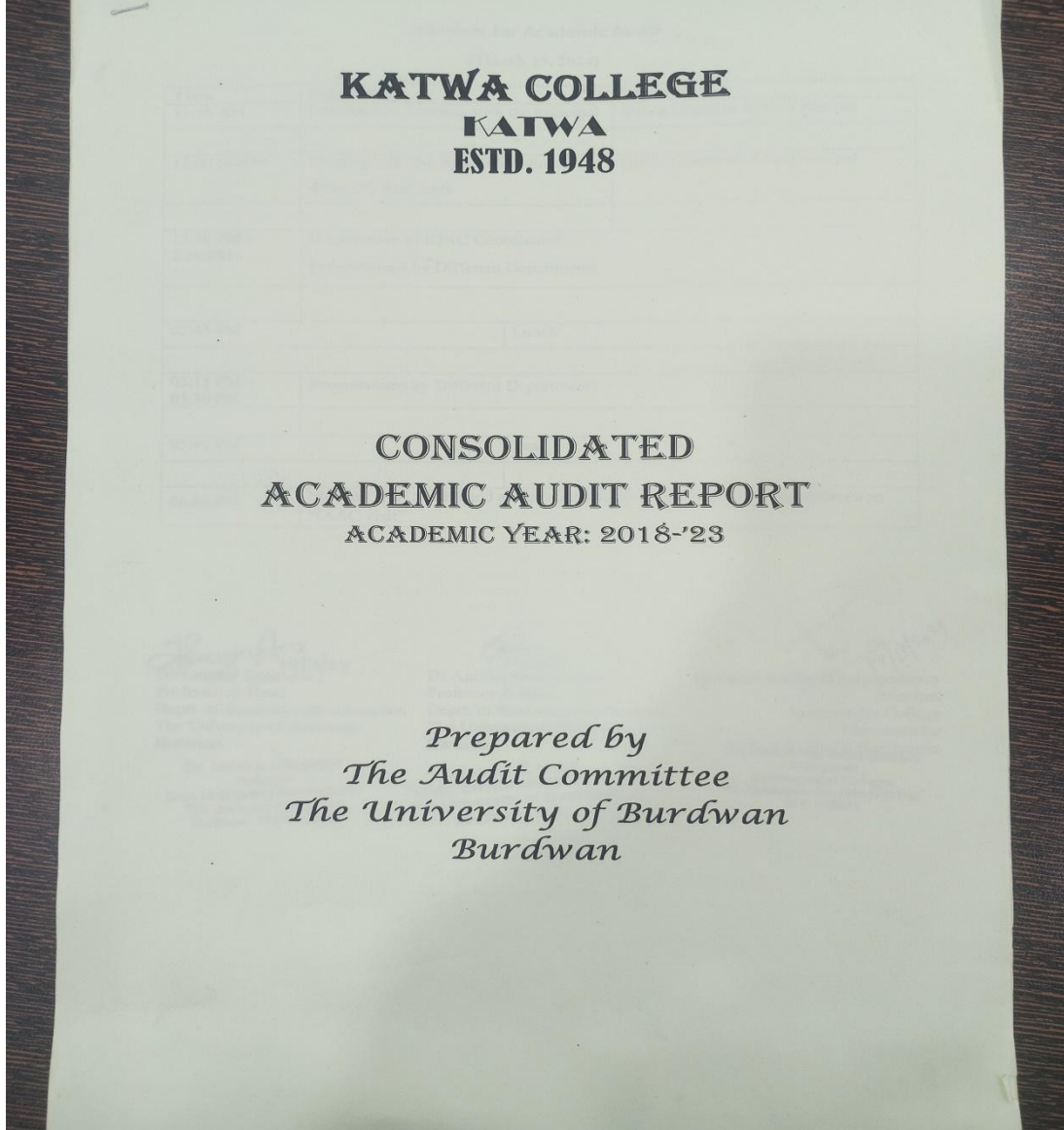
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**Schedule for Academic Audit**  
(March 19, 2024)

Time	Schedule	Venue
11:30 AM	Introductory Meeting with the Principal	Office Chamber of the Principal
12:00 NOON	Meeting with the IQAC Coordinator & Faculty Members	Office Chamber of the Principal
12:30 PM – 2:30 PM	Presentation of IQAC Coordinator Presentations by Different Departments	
02:45 PM	Lunch	
03:15 PM – 05:30 PM	Presentations by Different Departments	
05:45 PM	Tea	
06:00 PM	Meeting with faculty and administrative members to discuss "Preparedness on NAAC visit"	

*M. Dasgupta*  
19/3/24  
Dr. Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

*Dr. Apurba Ratan Ghosh*  
19/3/24  
Dr. Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan

*Dr. Gouri Sanakar Bandyopadhyay*  
19/3/24  
Dr. Gouri Sanakar Bandyopadhyay  
Principal  
Syamsundar College  
Shyamsundar  
P.O. - Shyamsundar, Dist. - Purba Bardhaman  
W.B. 713424

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Katwa College

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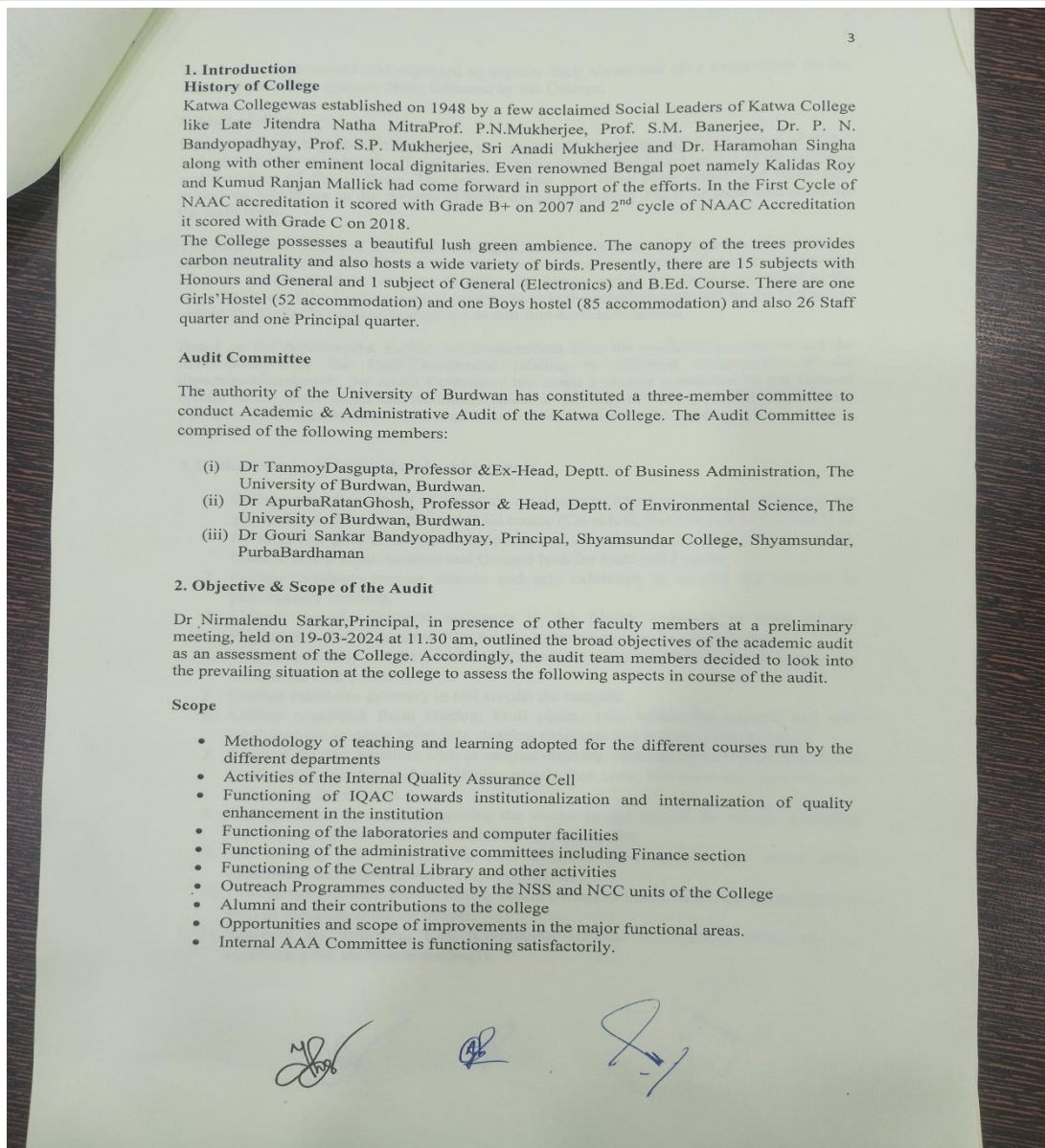
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The team is empowered and expected to express their views and give suggestions for the improvement of the systems being followed by the College.

### 3. Methodology

Primarily, at the beginning a discussion was made with the Principal, Coordinator of IQAC and other faculty members & officials, which gave a general and broad profile of the facilities and activities of the College. The new facilities that have been added and some new initiatives, which are in the process of being developed during 2022-'23, were also noted by the audit team.

The Audit team enquired from the In-charge/Coordinators about the departmental activities and facilities, and had brief interactions with the faculty and support staff of each department. Visits to the laboratories, computer facilities, the library and B. Ed section and some of the other facilities of the College were accommodated in the schedule arranged by the College to enable the Audit Committee to acquire relevant first-hand information.

Based on the departmental profile, information/data from the available documents and the interactions with the Head/Coordinator relating to different components of the department/institution, the Audit Committee has made a sincere endeavour to put forward certain views, observations and recommendations in the body of this report with expectations that these recommendations, when implemented, will best serve the interest of the college as intended.

### 4. Distinctiveness of Institutional achievements

1. College runs three shifts of academic sessions like Morning Section exclusively for girl students of BA General and B.Ed course (Co-aided), Day Session of BA and B.Sc for boys and girls of Honours discipline; and extended day for male students of BA General and B.Com. honours and General both for Male and Female.
2. College conducts regular science and arts exhibition to inspire the students in participatory learning.
3. College provide financial assistance to the faculty members to meet up the Registration Fee of Seminars/Conference to encourage the faculty members
4. Full-Time faculty members and SACT members are getting full academic support for continuing their research work.
5. College maintains greenery in and around the campus.
6. College maintains Rose Garden, Fruit plants, etc., within the campus and also motivates the students in campus cleaning programs and pollution free campus.
7. Some of the best practices such as campus cleaning, maintaining tree plantation, floral biodiversity register, and introducing plastic free zone, No Smoking Zone, etc., are followed in the campus.
8. College is taking care of disposing the wastes in and around the campus including hazardous chemical wastes through Katwa Municipality.
9. All teaching and non-teaching staff members, and students are aware about cleanliness and hygiene, water conservation, etc.
10. College has one local Health facility centre (Arogyo) which serves the stakeholders as well as outsiders/common people.
11. Teachers are following CIA (Continuous Internal Assessment) effectively and monitoring the students accordingly.

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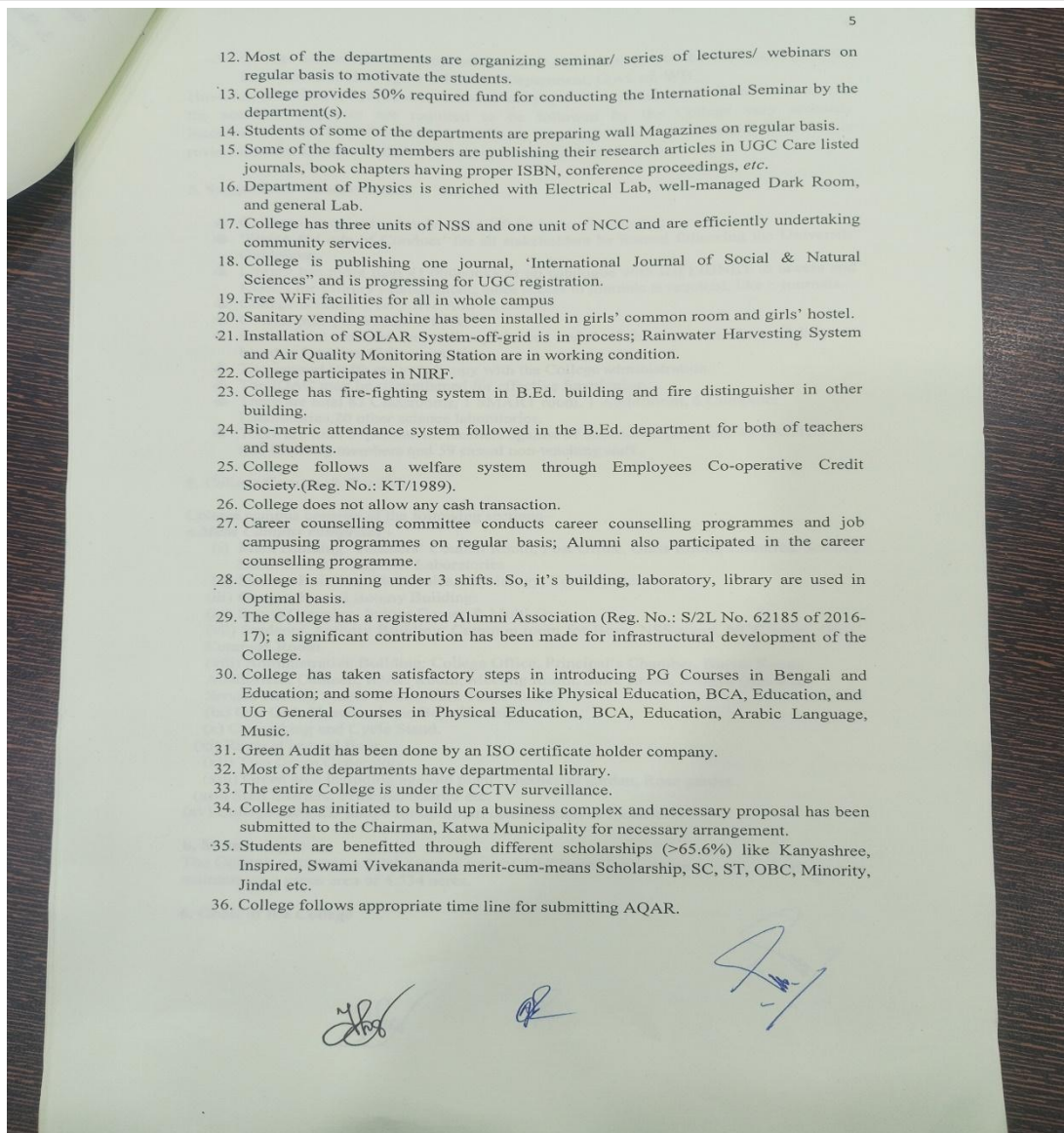
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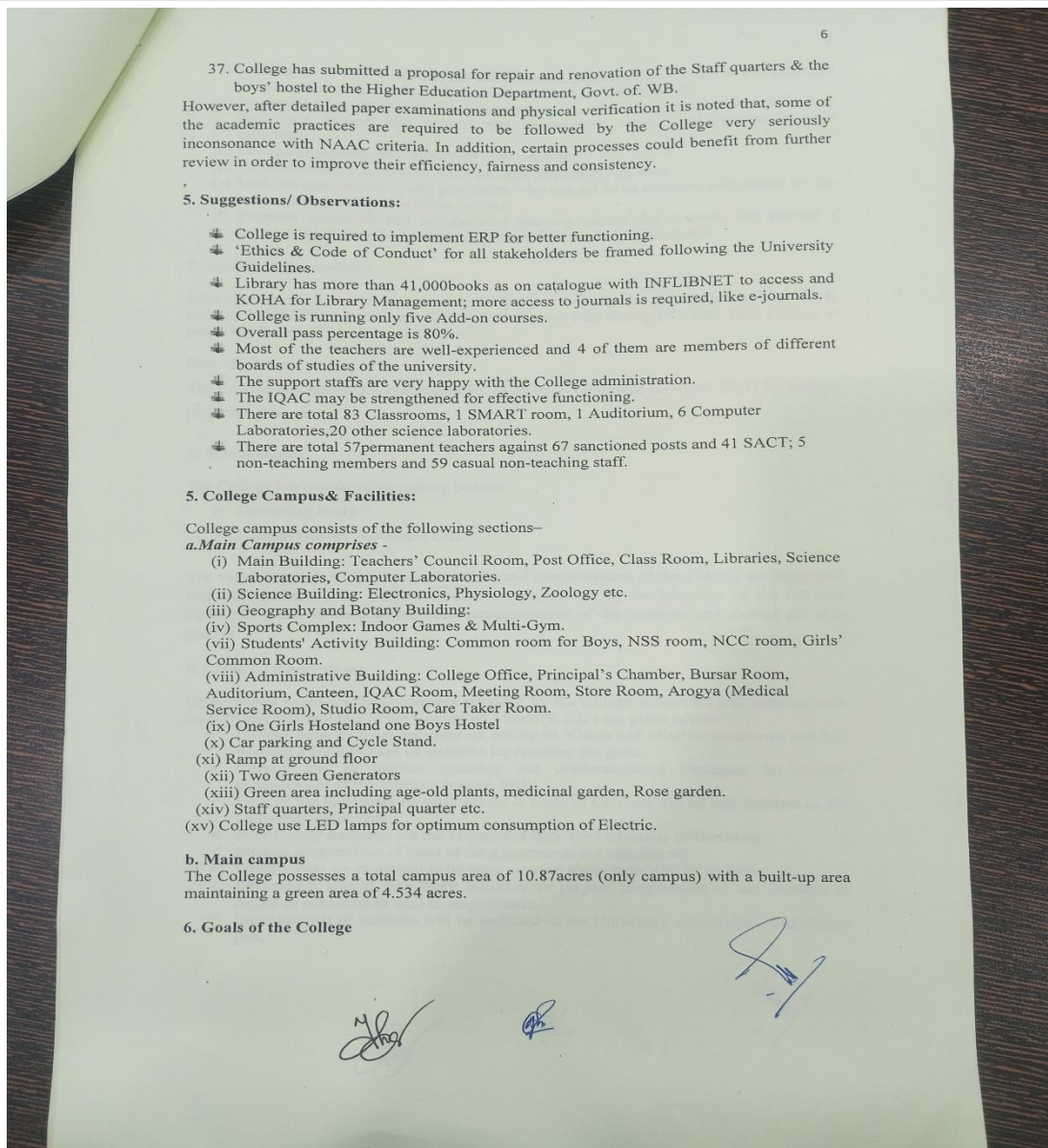
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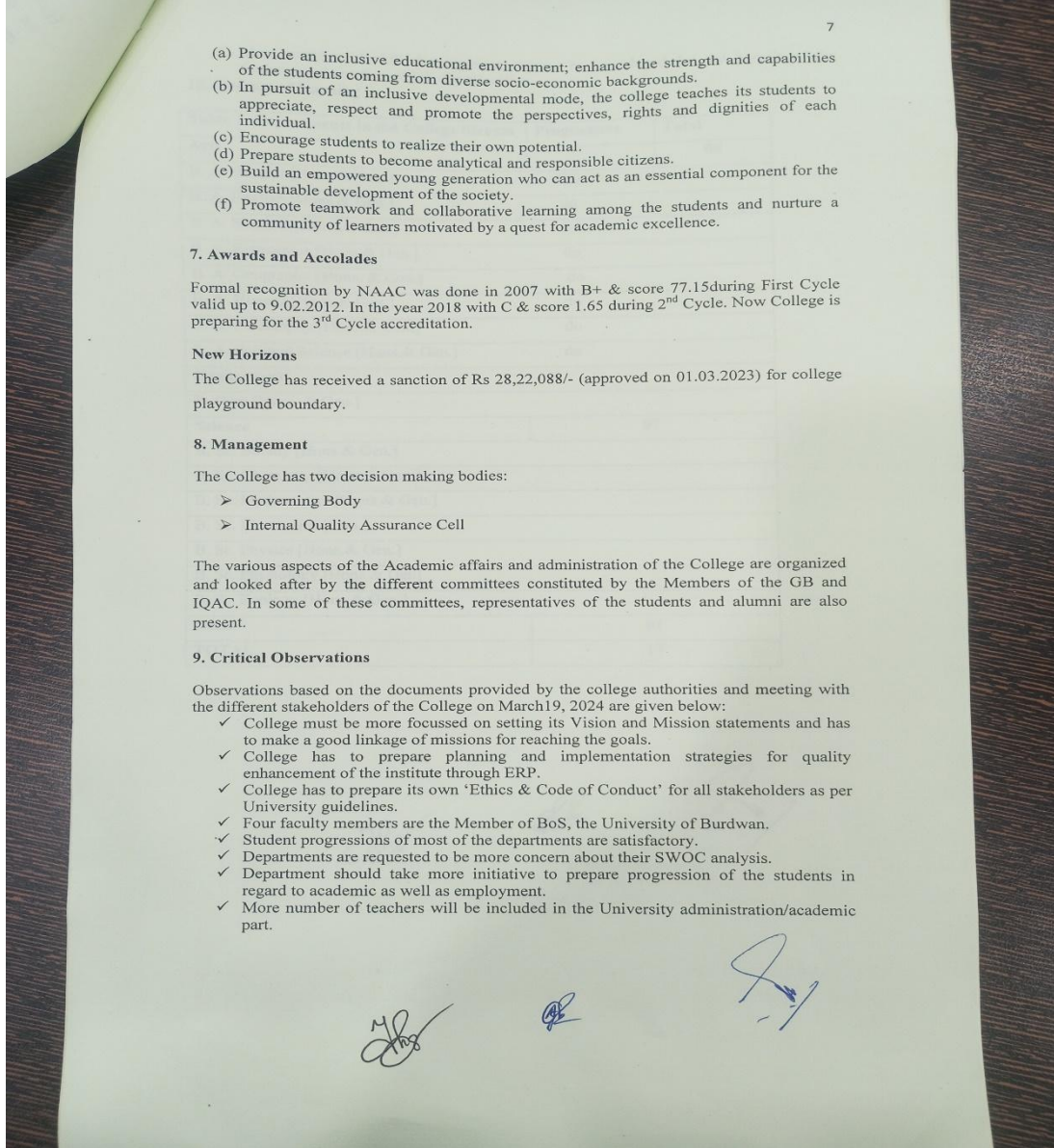
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8

✓ More number of skill development courses be introduced for the benefit of the students and creation of job opportunities.

10. Courses of learning

Table 1: Departments in the College Stream

Departments in the College Stream	Programme	Total
Arts		08
B. A. Bengali [Hons.& Gen.]	UG	
B. A. English [Hons.& Gen.]	do	
B. A. Sanskrit [Hons.& Gen.]	do	
B. A. Economics [Hons.& Gen.]	do	
B. A. Geography [Hons. & Gen.]	do	
B. A. History [Hons.& Gen.]	do	
B. A. Philosophy [Hons.& Gen.]	do	
B. A. Political Science [Hons.& Gen.]	do	
Commerce 01		
B. Com [Hons. & Gen.]		
Science		07
B. Sc. Botany [Hons.& Gen.]		
B. Sc. Chemistry [Hons.& Gen.]		
B. Sc. Mathematics [Hons.& Gen.]		
B. Sc. Electronics [Gen.]		
B. Sc. Physics [Hons.& Gen.]		
B. Sc. Physiology [Hons & Gen.]		
B. Sc. Zoology [Hons.& Gen.]		
B.Ed.		01
TOTAL		17

[Signatures]

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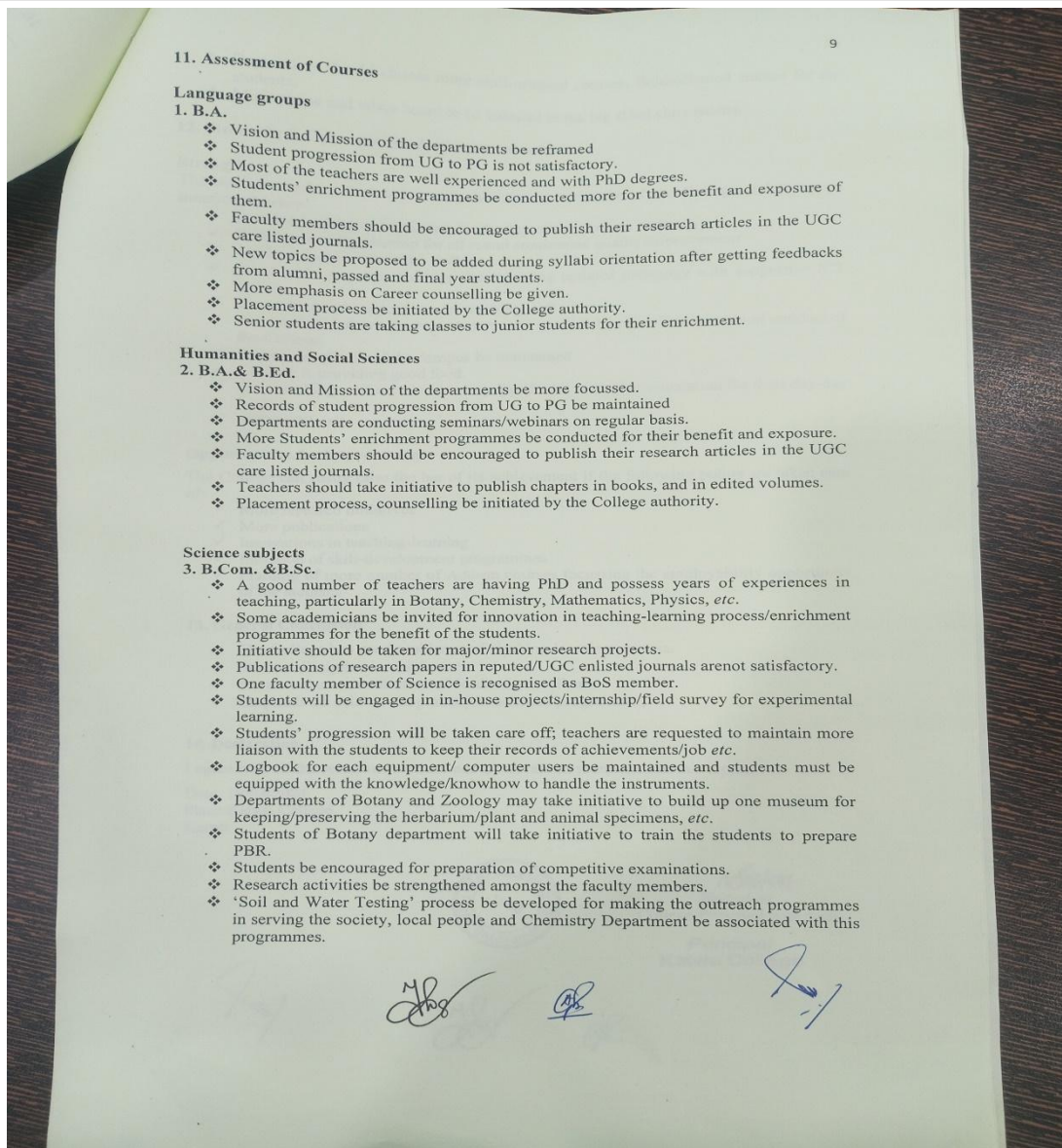
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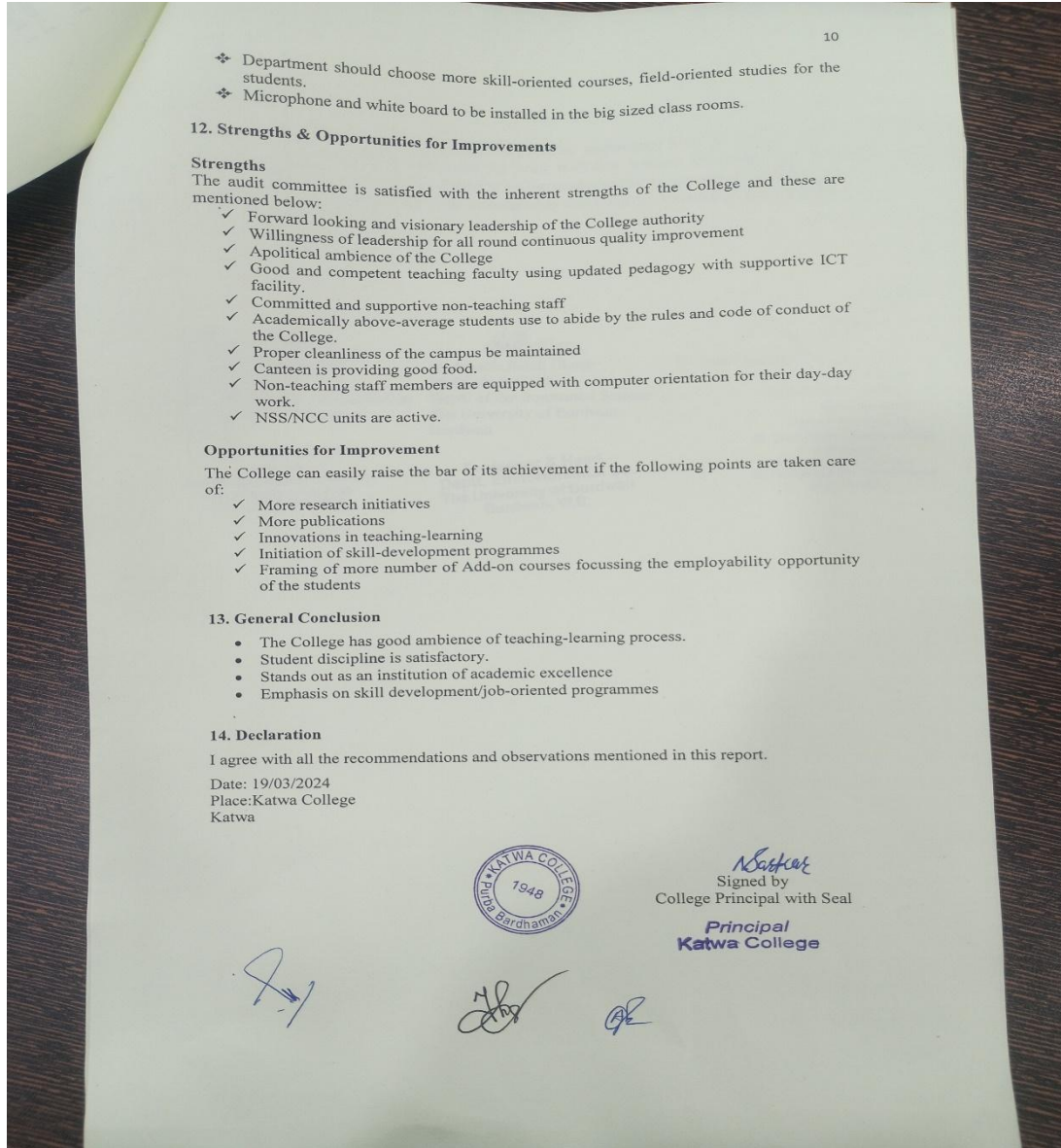
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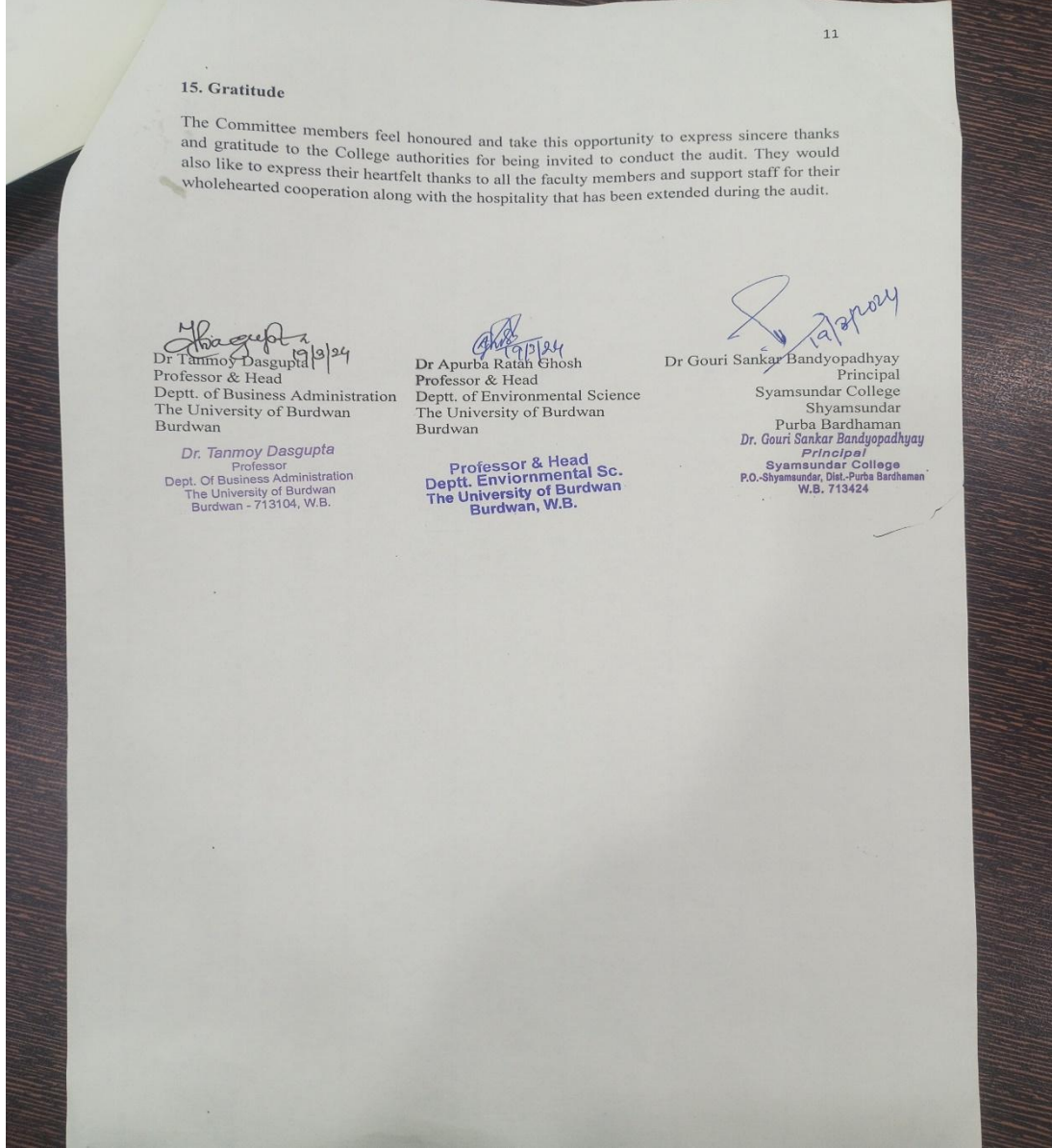
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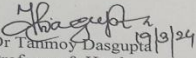
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## 15. Gratitude

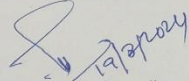
The Committee members feel honoured and take this opportunity to express sincere thanks and gratitude to the College authorities for being invited to conduct the audit. They would also like to express their heartfelt thanks to all the faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended during the audit.

  
Dr. Tanmoy Dasgupta  
Professor & Head  
Deptt. of Business Administration  
The University of Burdwan  
Burdwan

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Professor  
Dept. Of Business Administration  
The University of Burdwan  
Burdwan - 713104, W.B.

  
Dr. Apurba Ratan Ghosh  
Professor & Head  
Deptt. of Environmental Science  
The University of Burdwan  
Burdwan

Professor & Head  
Deptt. Environmental Sc.  
The University of Burdwan  
Burdwan, W.B.

  
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Principal  
Syamsundar College  
Shyamsundar  
Purba Bardhaman  
Dr. Gouri Sankar Bandyopadhyay  
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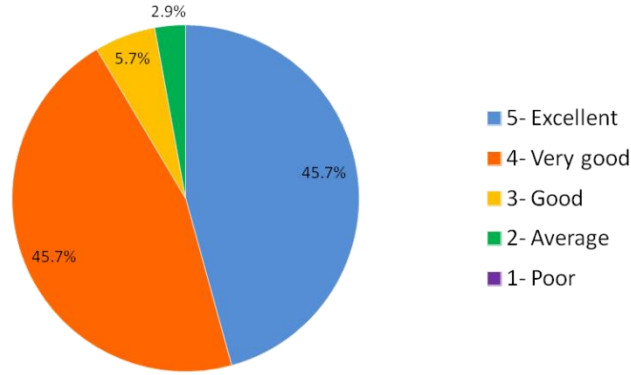
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## 9. Feedback from the Students, Hostel Boarders' (Boys' & Girls') on different facilities

How much satisfied are you with the quality of rooms (size/condition/ window) in your hostel?



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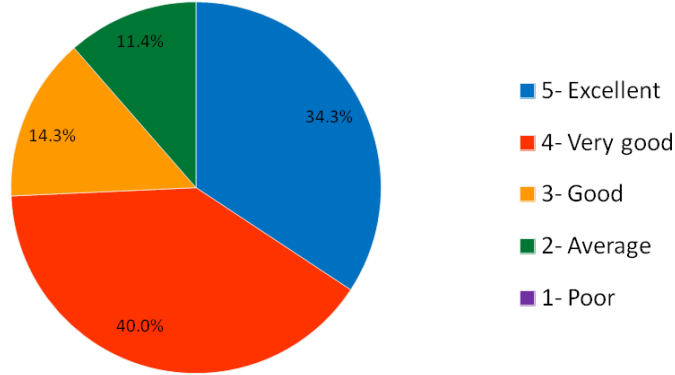
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How much satisfied are you with the basic facilities (light/ fan) provided to your room?



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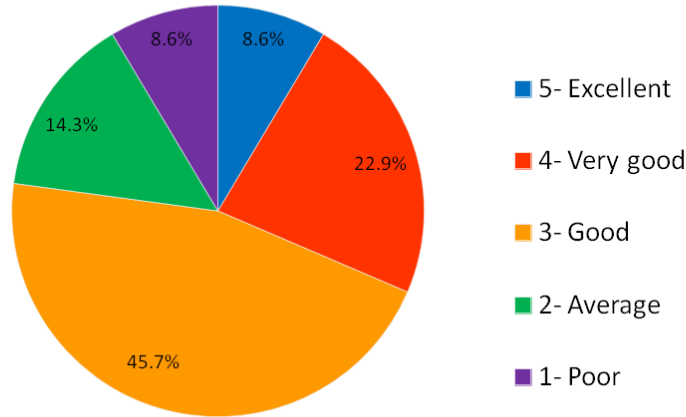
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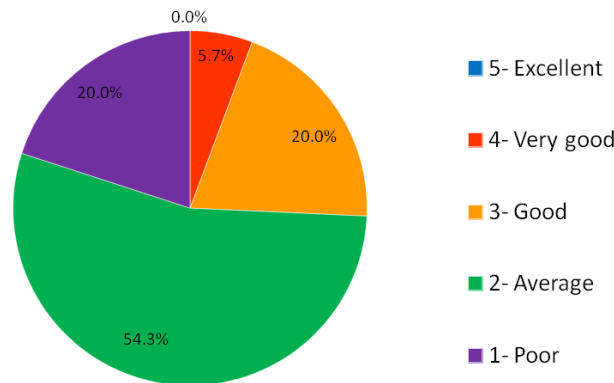
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How much satisfied are you with the quality of food in your hostel?



How much satisfied are you with the drinking water facility in your hostel?



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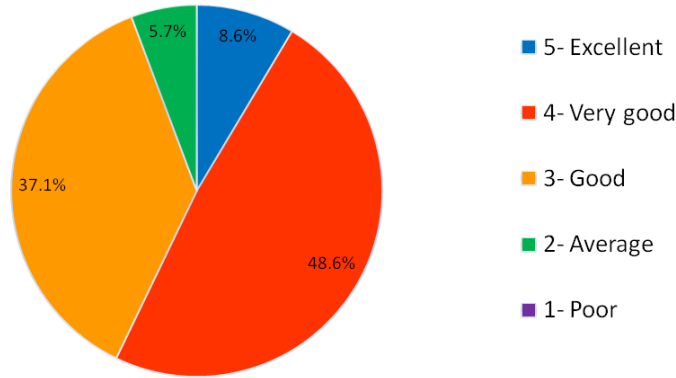
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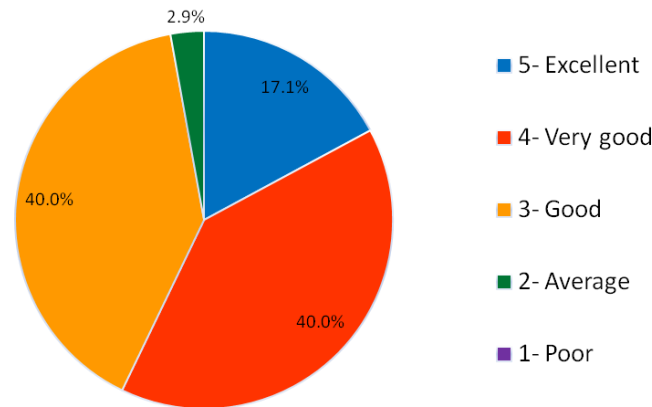
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How much satisfied are you with the maintenance and hygiene of the hostel toilets?



How much satisfied are you with the overall cleanliness of the hostel campus?



Signature of the IQAC Coordinator

Coordinator  
IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



# KATWA COLLEGE

(Affiliated to the University of Burdwan)

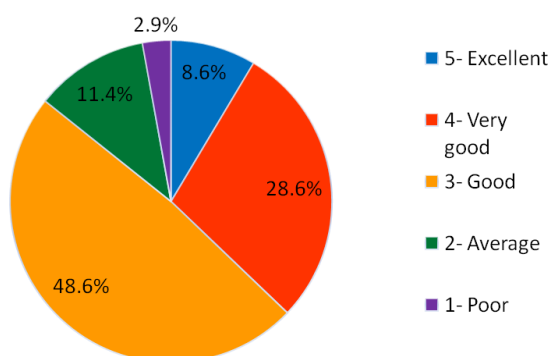
Principal's Office,

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

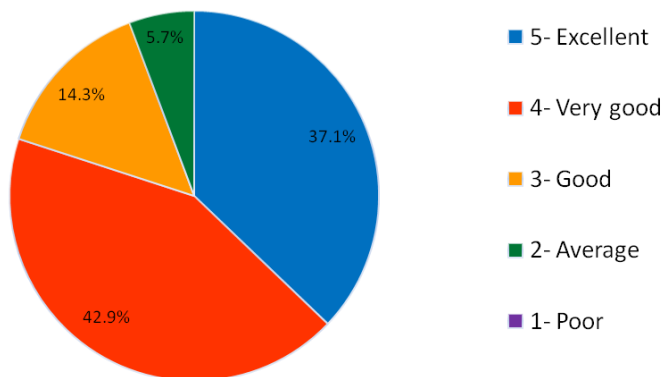
Mobile: +918101078393

॥ विद्यया विन्दतेऽमृतम् ॥

How much satisfied are you with the recreational facilities available for the hostel boarders?



How much satisfied are you with the safety and security arrangements of the boarders inside the hostel campus?



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IQAC  
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Katwa College



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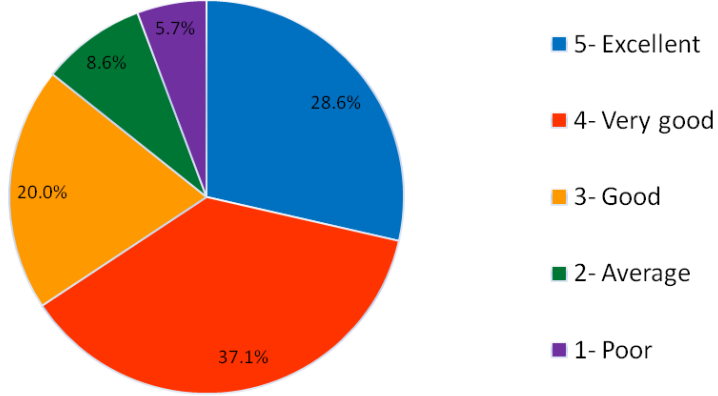
Principal's Office,

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How much satisfied are you with the overall environment of the hostel for study?



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## 10. Feedback from the Students, Faculty, Alumni and Employers on Syllabus and Curriculum

The screenshot displays the Katwa College website interface. The header includes the college logo, name in Bengali (কাতোয়া কলেজ), and English (Katwa College), along with its establishment year (ESTD - 1948) and affiliations (GOVT AIDED \* RECOGNISED UNDER 2F & 12B OF UGC, AFFILIATED TO THE UNIVERSITY OF BURDWAN). Navigation buttons for 'Visit B.Ed. Website', 'Student Login', 'NIRF', 'Collaboration MoU & Membership', 'Add on Course', 'UG Admission 2024', and 'UGC' are visible. A menu bar lists various sections like Home, Our College, Administration, Academic, NAAC, IQAC, Alumni, Publication, Admission, Activities, Department, Campus & Facilities, Library, Student's Desk, Gallery, Statutory Cell, Guardians Representative Cell, RTI, Feedback, Fire Safety, and Contact Us. The main content area features a video player showing a 'Happy Teachers' Day 2021' event. A dropdown menu is open over the video, listing feedback options: 'Students Feedback College & Curriculum', 'Students Feedback on Teachers', 'Students Satisfaction Survey', 'Parents Feedback', 'Alumni Feedback', and 'Teacher Feedback'. The browser's address bar shows 'katwacollege.ac.in' and the system tray at the bottom indicates the time as 4:13 PM on 7/31/2024.

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**Katwa College**  
কাতোয়া কলেজ  
ESTD - 1948  
GOVT AIDED \* RECOGNISED UNDER 2F & 12B OF UGC  
AFFILIATED TO THE UNIVERSITY OF BURDWAN

Visit B.Ed. Website | Student Login | NIRF | Collaboration MoU & Membership  
Add on Course | UG Admission | UGC

Home | Our College | Administration | Academic | NAAC | IQAC | Alumni | Publication | Admission | Activites | Department | Campus & Facilities | Library | Student's Desk | Gallery | Statutory Cell | Guardians Representative Cell | RTI | Feedback | Fire Safety | Contact Us

All Stakeholders Feedback Analysis Report 2022 - 2023	<a href="#">Click here</a>
Students Feedback Report 23-24	<a href="#">Click here</a>

Useful Links | Quick Links

Katwa College  
View larger map

4:15 PM  
7/31/2024

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**Katwa College**  
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Visit B.Ed. Website | Student Login | NIRF | Collaboration MoU & Membership  
Add on Course | UG Admission | UGC

Home | Our College | Administration | Academic | NAAC | IQAC | Alumni | Publication | Admission | Activities | Department | Campus & Facilities | Library | Student's Desk | Gallery | Statutory Cell | Guardians Representative Cell | RTI | Feedback | Fire Safety | Contact Us

SSS_Report_2022	<a href="#">Click here</a>
SSS_Report_2023-24	<a href="#">Click here</a>

Useful Links: University of Burdwan | Quick Links: Kanvashree

4:16 PM 7/31/2024

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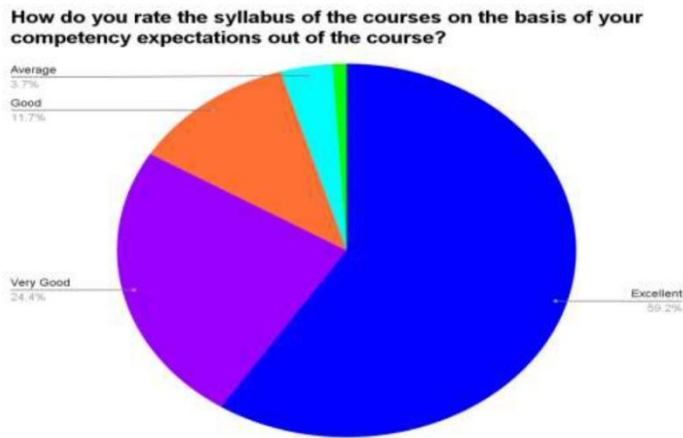
P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

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## 11. Feedback collected, analyzed and used for improvements

The students has mostly rated the syllabus excellent on the basis of competency expectations out of the course



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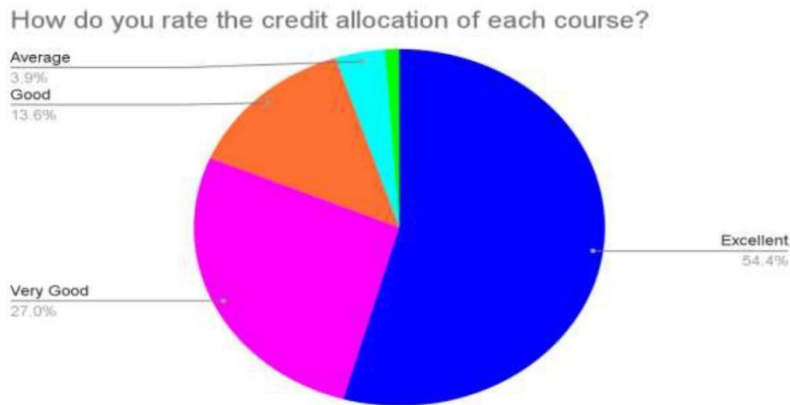
Principal's Office,

P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

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Most of the students has rated the credit allocation of each course excellent



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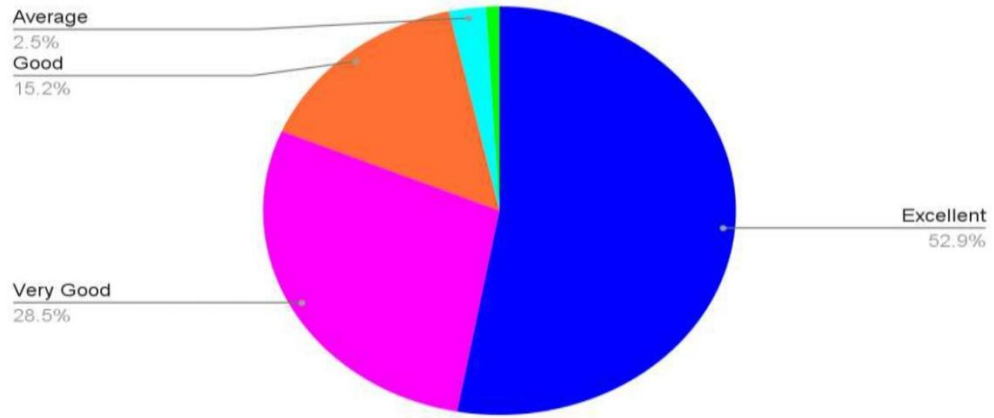
P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

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Most of the students feels free from the load of the syllabus

**How do you rate the size of the syllabus in terms of load as a student?**



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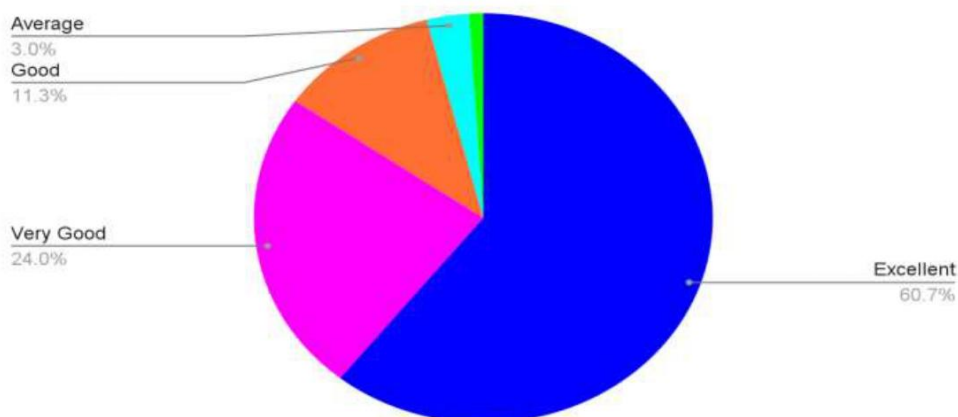
P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

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Most of the students evaluate the assessment and evaluation process excellently fair

**How do you rate the assessment and evaluation procedure of the course?**



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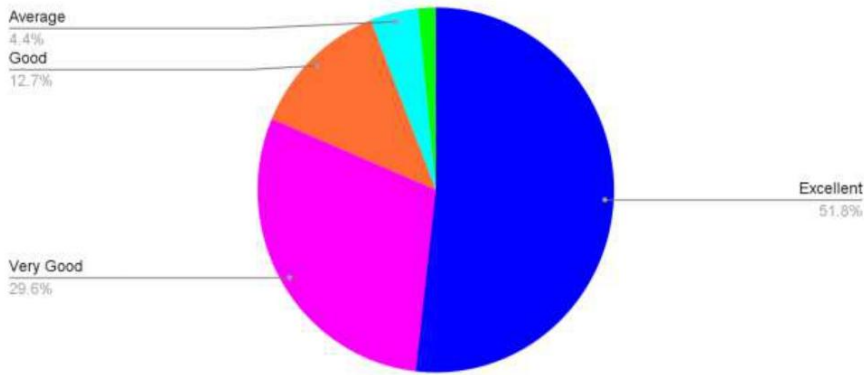
P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

॥ विद्यया विन्दतेऽमृतम् ॥

Most of the students rate excellent to the scope of practical based learning and hands on training in the courses

How do you rate the scope of practical based learning and hands on training in the course?



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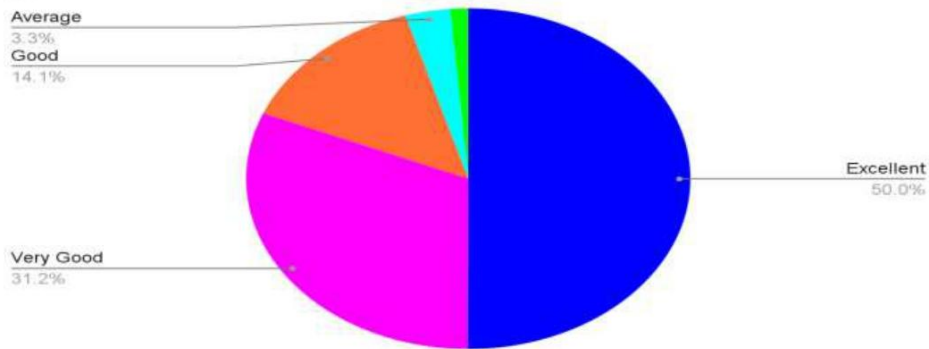
P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

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Most of the students are satisfied by the options provided for generic elective course

How do you rate the subject options provided to you for the generic elective course?



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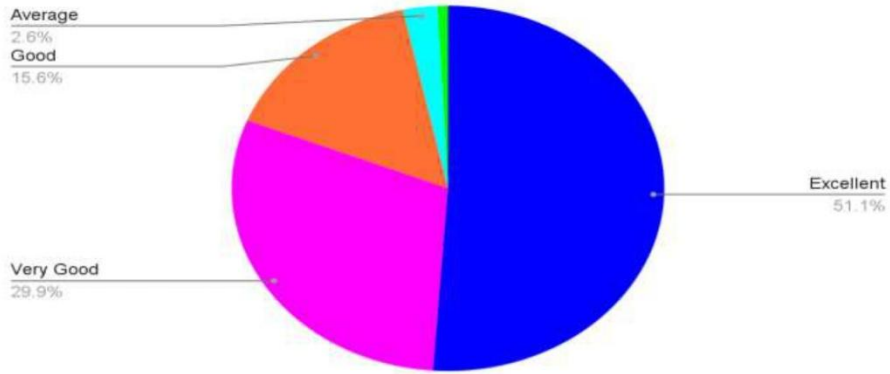
P.O.: Katwa, Dist.: Purba Bardhaman, West Bengal, PIN: 713130, India.

Mobile: +918101078393

॥ विद्यया विन्दतेऽमृतम् ॥

Most of the students feel excellent about the scope of critical thinking and problem solving

How do you rate the scope of critical thinking and problem solving in the syllabus and the assessment process of the curriculum?



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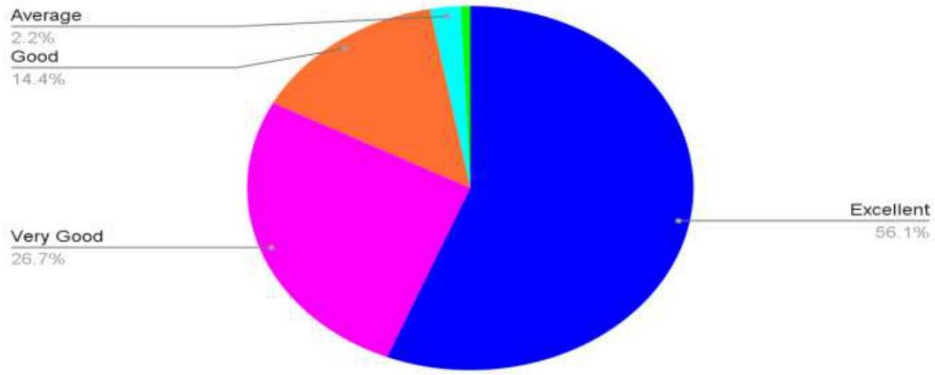
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Most of the students rate the Skill Enhancement Course excellent

## How do you rate the Skill Enhancement Course of the curriculum?



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## 12. Sample photograph of college journal

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Principal  
Katwa College



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ISSN  
Volume Number  
December, 2015

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on  
Social and Natural Sciences*

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peer reviewed, online and printed academic journal  
published by Katwa College, Burdwan, West Bengal, India*

<http://www.katwacollegejournal.com/>

Signature of the IQAC Coordinator

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IQAC  
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Principal  
Katwa College

Office.Phone:(03453)255049,E-mail: [katcoll2009@gmail.com](mailto:katcoll2009@gmail.com),Website:[www.katwacollege.ac.in](http://www.katwacollege.ac.in)



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## 13. Sample photograph of different ADD-ON Courses



Department of Chemistry



Department of Chemistry

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## 14. Sample photograph of PO, CO

The screenshot shows the website of Katwa College. The header includes the college logo, name in English and Bengali, and establishment year (ESTD - 1948). It also mentions 'GOVT AIDED \* RECOGNISED UNDER 2F & 12B OF UGC' and 'AFFILIATED TO THE UNIVERSITY OF BURDWAN'. Navigation menus for Home, Our College, Administration, Academic, NAAC, IQAC, Alumni, Publication, Admission, Activities, Department, Campus & Facilities, Library, Student's Desk, Gallery, Statutory Cell, Guardians Representative Cell, RTI, Feedback, Fire Safety, and Contact Us are visible. The main content area is titled 'Course Outcome Programme Outcome' and features a form with a 'Course Name:' label and a dropdown menu with the text '--Select Course Name--'. A 'Submit' button is located below the form. The footer contains a map of Katwa College, 'Useful Links' (University of Burdwan, UGC), and 'Quick Links' (Kanyashree, N.S.O.U.). The system clock shows 4:22 PM on 7/31/2024.

[https://katwacollege.ac.in/course\\_outcome\\_programme\\_outcome.php](https://katwacollege.ac.in/course_outcome_programme_outcome.php)

Signature of the IQAC Coordinator

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IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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Mobile: +918101078393

॥ विद्यया विन्दतेऽमृतम् ॥

The screenshot shows the website interface for Katwa College. The header includes the college logo and name in Bengali and English, along with its establishment year (1948) and affiliation to the University of Burdwan. Navigation buttons for B.Ed. Website, Student Login, NIRF, and Collaboration MoU & Membership are visible. A dropdown menu for 'Add on Course' is open, showing options: CBCS-Honours, CBCS-General, B.Ed, and NEP2020. The main content area is titled 'Course Outcome Programme Outcome'. Below this, there are sections for 'Useful Links' (University of Burdwan, UGC) and 'Quick Links' (Kanyashree, N.S.O.U). A map of the college location is also present.

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The screenshot shows a web browser window displaying the Katwa College website. The page title is "Course Outcome Programme Outcome". The table lists 11 courses with their respective departments and titles. Each row has a "VIEW/DOWNLOAD" button with a "DOWNLOAD" link.

SL. NO.	COURSE	DEPARTMENT	TITLE	VIEW/DOWNLOAD
1	CBCS-Honours	Commerce	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
2	CBCS-Honours	Economics	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
3	CBCS-Honours	Geography	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
4	CBCS-Honours	English	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
5	CBCS-Honours	Bengali	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
6	CBCS-Honours	History	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
7	CBCS-Honours	Philosophy	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
8	CBCS-Honours	Political Science	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
9	CBCS-Honours	Sanskrit	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
10	CBCS-Honours	Physics	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
11	CBCS-Honours	Chemistry	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD

## Course Outcome/Programme Outcome of CBCS (Hons.)

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IQAC  
Katwa College

Signature of the Principal

Principal  
Katwa College



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The screenshot shows a web browser displaying the 'Course Outcome Programme Outcome' page. The page has a dark red navigation bar with various menu items. Below the navigation bar is a table with 10 rows and 5 columns. The columns are: SL. NO., COURSE, DEPARTMENT, TITLE, and VIEW/DOWNLOAD. Each row contains information for a specific course, including its department and title, and a 'DOWNLOAD' button with a downward arrow icon. The table is as follows:

SL. NO.	COURSE	DEPARTMENT	TITLE	VIEW/DOWNLOAD
1	CBCS-General	Commerce	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
2	CBCS-General	Geography	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
3	CBCS-General	Economics	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
4	CBCS-General	Bengali	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
5	CBCS-General	English	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
6	CBCS-General	Physics	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
7	CBCS-General	Chemistry	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
8	CBCS-General	Philosophy	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
9	CBCS-General	Political Science	UG General Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD
10	CBCS-General	Physiology	UG Honours Programme Specific Outcomes (PSOs), Course Outcomes (COs)	DOWNLOAD

## Course Outcome/Programme Outcome of CBCS (Gen.)

Signature of the IQAC Coordinator

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Library | Student's Desk | Gallery | Statutory Cell | Guardians Representative Cell | RTI | Feedback | Fire Safety | Contact Us

### Course Outcome Programme Outcome

Course Name:  
--Select Course Name--

Submit

SL. NO.	COURSE	DEPARTMENT	TITLE	VIEW/DOWNLOAD
1	B.Ed	B.Ed	2020 - 2021	DOWNLOAD

4:25 PM 7/31/2024

## Course Outcome/Programme Outcome of B.Ed.

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Course Outcomes (COs)				
6	NEP2020	Electronics	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>
7	NEP2020	Botany	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>
8	NEP2020	Mathematics	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>
9	NEP2020	Zoology	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>
10	NEP2020	Political Science	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>
11	NEP2020	Physics	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>
12	NEP2020	Physiology	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>
13	NEP2020	Chemistry	UG 4 Year Honours / 3 Year Degree under (CCFUP) Programme Specific Outcomes (PSOs), Course Outcomes (COs)	<a href="#">DOWNLOAD</a>

## Course Outcome/Programme Outcome of NEP-2020

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IQAC  
Katwa College

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Principal  
Katwa College